



Associate Application

Application Process

Qualifications of applicants

Our goal is to ensure that we admit the best possible group of Associates. We seek applications from highly motivated men and women with well conceived research projects that will illuminate key issues in U.S. Japan relations, individuals with leadership qualities who demonstrate strong potential for contributing to the international dialogue on Japan's relations with the rest of the world. We favor candidates who enjoy working independently and will make the best possible use of their time at Harvard for their personal and professional growth. Because a high level of English competence is necessary to derive the maximum benefit from study at Harvard, we are also concerned with the language skills of non-native speakers of English.

The application form

Applicants must submit the completed Application Form and Financial Form to [usjapan.wcfia\(at\)gmail.com](mailto:usjapan.wcfia(at)gmail.com) before **December 15**. Please be sure to retain a copy for your own records. A selection committee will choose who is to be admitted to the Program, and its decisions will be announced in February.

The financial form

Applicants should submit a financial form along with their application. Please contact the Program ([kkelly\(at\)wcfia.harvard.edu](mailto:kkelly(at)wcfia.harvard.edu)) to request the financial form.

**This application form may be downloaded from the Program's website at:
www.wcfia.harvard.edu/us-japan**

Harvard University
Application for the Program on U.S.-Japan Relations

This form should be typed in English.

1. Family name: _____
Given name: _____ Middle initial: _____
2. Date of birth: month _____ day _____ year _____
3. Sex: _____ 4. Nationality: _____
5. Job title/organization:

6. Office address: _____ Home address: _____

telephone: _____ telephone: _____
fax: _____ fax: _____
e-mail: _____ e-mail: _____
Preferred mailing address: office home
7. Proposed research project: _____

8. Proposed tenure at Harvard (normally September – May):
beginning month/year: _____ ending month/year: _____

9. *For non-native English speakers* — All activities of the Program on U.S.-Japan Relations are conducted in English, and all Associates carry out research projects requiring a mastery of English. Please rate your English-language skills below.

	excellent	good	fair	limited
reading				
writing				
listening				
speaking				

excellent = able to handle sophisticated discussions in most fields near the level of a native speaker

good = able to carry on sophisticated discussions in one's own field of specialization

fair = able to carry on basic conversations

Please describe your English-language training: _____

10. *For non-native Japanese speakers* — Although knowledge of Japanese is not required, please rate your skills using the scale above.

	excellent	good	fair	limited
reading				
writing				
listening				
speaking				

Please describe your Japanese-language training: _____

On separate sheets of paper, please answer the following questions, retyping the question at the beginning of each reply.

11. Summary of proposed research — Discuss why you became interested in your research topic, its significance, and the specific questions you want to explore.
12. Plan of research — What do you plan to do at each stage of your research at the Program on U.S.-Japan Relations? What types of resources (e.g., books, documents, interviews) do you intend to use at each stage?
13. Are there particular resource materials at Harvard that you intend to use? Are there specific individuals here or elsewhere in the United States whose views you hope to seek out while in residence at Harvard?
14. What do you plan to do with the results of your research?

Please attach a résumé that details your:

higher education (institution, field of study, degree, and year of graduation)

employment history (organization, job title, location, duration)

previous foreign travel (country, purpose, duration)

publications or other relevant research (whether in Japanese or English)

Signature: _____

Date: _____

Applications must be returned by **December 15** to [usjapan.wcfia\(at\)gmail.com](mailto:usjapan.wcfia@gmail.com) .